# **Polus Research GDPR Policy**

This document describes how Polus Research collects and stores personal data. Polus Research, a trading name of Apex 96 Inc., is the data controller for the purposes of the General Data Protection Regulation (GDPR).

#### What data do we collect?

Polus Research stores names, emails, and messages received from its website's users.

## How do we collect your data?

You directly provide Polus Research with any data we collect. We collect data when you submit a form through our website. All data are collected using Formspree, which is fully GDPR compliant.

### How will we use your data?

Polus Research collects your data so we can:

- answer any questions you may have regarding our services;
- provide you with consultation or quotes for our services;
- include you in our mailing list, if you have given consent.

Your data will not be shared with third parties.

## How will we store your data?

Polus Research securely stores your data using Formspree's own database. The only data exported are emails and names as used in email communication.

Polus Research will keep your name, message, and email address for 6 months. Once this period has expired, we will delete your data from our Formspree repository.

## **Legal Basis for Processing**

Polus Research processes your personal data based on your explicit consent when submitting the contact form. In cases where you request a quote or enter into discussions for services, data processing may also rely on the performance of a contract or pre-contractual steps.

## **International Data Transfers**

As we use Formspree, a third-party form provider, your data may be transferred and processed outside the European Economic Area (EEA), including in the United States. Formspree is committed to GDPR compliance and offers appropriate safeguards, including Standard Contractual Clauses (SCCs), to protect your personal data.

## Marketing

Polus Research has a newsletter. You can opt to receive emails from us when you are submitting your contacts form. You can always opt out by replying to our newsletter emails and informing us you no longer wish to receive those.

## What are your data protection rights?

Polus Research would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request Polus Research for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that Polus Research correct any information you believe is inaccurate. You also have the right to request Polus Research to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Polus Research erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Polus Research restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Polus Research's processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Polus Research transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: info@polusresearch.net

Call us at: +359 899 948 334

### **Cookies**

Polus Research does not collect cookies.

## **Privacy Policy of Other Websites**

The Polus Research website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

### **Changes to Our Privacy Policy**

Polus Research keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 29 July 2025.

#### **How to Contact Us**

If you have any questions about Polus Research's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: info@polusresearch.net

Call us at: +359 899 948 334

## **How to Contact the Appropriate Authority**

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can lodge a complaint with the Commission for Personal Data Protection (CPDP) in Bulgaria: https://www.cpdp.bg Email: kzld@cpdp.bg Phone: +359 2 915 3519